

**AIRPORT ADVISORY BOARD MEETING
CITY OF GARDNER, KANSAS
August 9, 2021**

CALL TO ORDER

The meeting of the Gardner Municipal Airport Board was called to order at 6:00 pm on Monday August 9, 2021 by Board Member Gleiter.

Advisory Board Members present:

David Gleiter

Jerry Fifield (Absent)

David Hayden

Kraig LaRosh (Absent)

Adam Santoyo

Staff members present:

Kellen Headlee, Public Works Director

Jim Holtgraver, Airport Maintenance

Julie Sumner, Public Works Admin Assistant

PLEDGE OF ALLEGIANCE

Member Gleiter opened with the Pledge of Allegiance.

PUBLIC COMMENT

Member Gleiter opened public comment:

No public comments were made.

CONSENT AGENDA

Motion to approve the May 10, 2021 minutes was made by David Hayden and seconded by Adam Santoyo. Motion carried unanimously.

DISCUSSION ITEMS

Public Works Director Headlee provided updates on the following items:

1. Review Airport Projects
 - a. Runway 08/26 Shortening: Project is KDOT funded (90%)
 - Electrical issues for lighting have been worked out.
 - There is a shortage of yellow paint that meets project specifications. Once the contractor has it they will be able to finish this project.
 - Additional taxiway work will be done around the west hangars with the funds that were left over from the grant from KDOT.

b. Airport Business and Economic Development Plan Project

- The intention is to work on the Economic side; specifically how can we make the airport more be self-sustainable and/or find business interest in and around the airport that is compatible to the development around it. This would tie in with some of the members of the board, clubs at the airport, and those on the economic development board that would like to participate in the committee we will have for this project.
- This committee would bring together the airport, the surrounding businesses, and the community as a whole to find mutual interests.
- The kickoff of this committee will possibly be August 17th.
- The project will last for 6 months.
- The committee will present to the airport board a few times and will present the final report to the City Council.
- Next in line project wise is the terminal. We have a KDOT grant to work on a design in the terminal so the results that come from the committee could possibly go towards this.

2. Airport Grounds and Fuel Status

- 5312 gallons of Low Lead
- 3140 gallons of Mo Gas

In the next few months PW Admin will keep an eye on fuel prices.

- Grounds:
 - Baker Property – Payment from Agricultural Lease will be deferred so they can seed the property for hay.

3. GMA Maintenance Request Procedure Update

- Requests for hangar maintenance can be made on the City's website. The process form will be sent out to all tenants. The form also includes emergency numbers for after hour issues.

4. Request for space at GMA for Aviation Medical Examiner office.

- Portions of the terminal building are condemned but if it is available the top priority should be to have a flight school. It's been 4 years since the airport has had a flight school.
- An AME office wouldn't generate fuel sales.
- Possibly consider an AME office later down the road but currently not a sound business decision.

Baker Acquisition: Completed

Electrical Emergency Fund was used but would be paid back by the FAA.

FAA grants are tied up for another 2 ½ years due to the purchase.

COMMITTEE MEMBER UPDATES

- Questions asked airport board members:
 - Fuel prices: Prices are updated when calls come in to city hall.
 - Courtesy Car: The City would not be able to provide one due to the liability that comes with it.

ADJOURNMENT

Motion to adjourn was made by Adam Santoya and seconded by Dave Hayden, meeting adjourned at 6:32 pm.